

MOUNTAIN HOME SCHOOL DISTRICT NO. 193  
MOUNTAIN HOME, IDAHO 83647

PROCEDURES

Network SERVICES Use                      Computer and Internet Rules Grades 5-12

MHSD refers to Mountain Home School District. Network refers to network services, which includes voice and data information equipment, software, and the Internet.

*Computers and the school district network are tools for students and staff to use for educational purposes to assist in meeting curriculum goals and objectives. Users are expected to abide by the generally accepted computer and network rules in addition to the specific items outlined below. ALL STUDENTS, AND THEIR PARENTS, WHO USE SCHOOL DISTRICT COMPUTERS ARE REQUIRED TO SIGN A NETWORK SERVICES USE AGREEMENT(S). Access to network equipment and resources is a privilege, not a right, and inappropriate use may result in a cancellation of these privileges.*

**COMPUTER & SCHOOL NETWORK USER AGREES TO THE FOLLOWING:**

1. Your account **password** is your personal property. **NEVER** give it to another user. **NEVER** let another user access the Network under your password or leave the computer while you are logged on with your user name.
2. Change passwords frequently using a combination of characters, case, or acronyms.
3. **NEVER** jeopardize the **security** of the Network in any fashion. Vandalism may result in cancellation of privileges. Vandalism is defined as **but not limited to** any malicious attempt to harm or destroy data of other users or other connected networks, tampering with computer settings, change file names, delete files, etc.
4. **Hacking** into the network, attempting to hack, or knowledge of such, will be considered a network violation and access to network computers will be immediately denied while investigation is pending.
5. Users accept the responsibility of keeping all **OBSCENITY, PROFANITY** and **PORNOGRAPHIC** materials, inappropriate text files, or files dangerous to the integrity of the Network by their own contribution, off the Network.
6. **DO NOT** download or upload any files from the internet or any other device to a school district computer.
7. **DO NOT** add hardware or peripherals to a workstation.
8. Your student HOME DIRECTORY (P drive) is not to be shared.

**USERS WITH INTERNET ACCESS AGREE TO THE FOLLOWING:**

9. Students are **NOT** to setup or **ACCESS web based e-mail accounts**.
10. **CHATTING** is prohibited.
11. **DO NOT** reveal personal information about others and be cautious when revealing your own personal information (home address, phone number, etc.).
12. **Streaming audio and video is prohibited except with instructor approval. Streaming means constant.**
13. **DO NOT** transmit materials, information, or software in violation of any local, state, or federal law.
14. Copyright materials must **NOT** be placed on the Network without the author's permission.
15. **DO NOT** participate in **purchasing** services or merchandise over the Internet.
16. ALL use of the Network must be in **support of education**, research, and consistent with the purpose of Mountain Home School District. Any use of the Network for commercial (for profit) purpose or for product advertisement is prohibited.
17. Mountain Home School District makes no **WARRANTIES** of any kind, whether expressed or implied, for services it is providing and will not be responsible for any damages the user may suffer. This includes but is not limited to loss of data resulting from delays, non-deliveries, missed deliveries, and/or services interruptions. Use of any information obtained through the Network is at the user's own risk. MHSD specifically denies any responsibility for the accuracy or quality of information obtained through its services.
18. **DO NOT** attempt to access sites that are inappropriate to the educational setting.
19. If an inappropriate Internet site is accessed, quickly leave the site; **DO NOT** share the site or URL with others. **DO** report the site, with the URL, to an instructor or Network Administrator immediately.

ADOPTED: August 2002

Revised: April 11, 2005; Revised: May 18, 2008; Revised: June 2, 2008; Revised: May 11, 2009; Revised: Feb 16, 2010

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Network SERVICES Use - Contract Grades 5-12 Agreement

Student Name: \_\_\_\_\_  
(Please Print) Last First

Student Number: \_\_\_\_\_ Today's Date \_\_\_\_\_

**I. COMPUTER & SCHOOL NETWORK AGREEMENT:**

- I understand and will abide by the Computer Network Services Use Procedures and the District's School Network Services Use Policy.
- I will **NOT** share my password or let others use my account.
- I will **NOT** share my home directory (P drive) with other students.
- Any violation of the school network policy or practices shall be dealt with according to the district and school discipline policies and procedures.

*MUST be signed by BOTH student and parent/guardian before student can use any MHSD #193 computer.*

**II. INTERNET ACCESS:**

- I understand and will abide by the Computer Network Services Use Procedures and the District's School Network Services Use Policy as they apply to Internet access.
- I will **NOT** setup or access a web-based e-mail account (i.e., Yahoo!, Mail, Hotmail, etc.).
- I will **NOT** reveal personal information about myself.
- I will **NOT** download and/or install any programs on the computer or server.
- I understand that streaming audio and video are prohibited unless authorized by an instructor.

Student Signature: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

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As a parent/guardian of this student, I accept the principles outlined in the Mountain Home School District School Network Services Use Policy and the Network Services Use Procedures. I understand that this access is designed for educational purposes and Mountain Home Public Schools have taken appropriate precautions to eliminate controversial material. However, I also recognize it is impossible for Mountain Home Public Schools to restrict access to all controversial materials, and I will not hold them responsible for materials acquired on the Internet/School Network. I hereby give permission for my student to use the Internet/School Network and certify that the information contained on this form is correct.

**Check one:** \_\_\_\_ yes \_\_\_\_no My student has permission to access the Internet at school.

**Check one:** \_\_\_\_ yes \_\_\_\_no My student's school/teacher(s) has permission to include my student's **ORIGINAL WORK** (art, poetry, stories, essays, etc.) on the MHSD 193 web site.

Parent/guardian: \_\_\_\_\_ Parent Signature \_\_\_\_\_ Date \_\_\_\_\_  
(please print name)

*Students who are 18 or older, or who have Independent Student status, must have an independent Student Agreement on file with the office.*

*Notice: This agreement is continuous from year to year; it is the parent's responsibility to contact the school if changes are to be made.*