



ADVANCED OPPORTUNITIES

Student Registration Instructions

Registration is a two part process:

Step 1: CREATE AN ADVANCED OPPORTUNITIES ACCOUNT

1. Go to www.sde.idaho.gov/student-engagement/advanced-ops
2. Choose “Apply for Advanced Opportunities” (blue horizontal bar in the middle of the page)
3. Select “Create an Account” in the top right corner
4. Fill in all the information (if you don’t know your EDUID, leave it blank)
5. Choose “Enroll New Student” to submit
6. Verify the account, using the confirmation email sent to the student. *(Sometimes these go to student spam folders. If they aren’t received instantly, there is a problem.)*

From here, your school will verify your account. Once this is done, you may sign up for funding.

Step 2: REQUEST FUNDING FOR COURSE/EXAM

1. Go to <https://advancedops.sde.idaho.gov> and login
2. Choose “Student Landing”
3. Apply for funding
 - a. Choose Exam or Course
 - b. Register the information for that course/exam: Most courses or exams are available in a drop down menu. *If you don’t see your course or exam, contact your counselor. He or she may need to enter the course for you.*
 - c. Submit your registration.
4. The counselor will then verify your registration.
5. Deadlines for reimbursement requests are as follows:

| Term | Student Access Window |
|-------------------|--|
| Summer 2016 | July 1 st – July 30 th |
| Fall 2016 | August 15 th – September 30 th |
| Spring 2017 | January 11 th – February 24 th |
| Trimester 1- 2016 | August 15 th – September 30 th |
| Trimester 2- 2016 | November 9 th – December 23 rd |
| Trimester 3- 2017 | February 1 st - March 31 st |

6. Payment will be disbursed directly to the college/school district at the end of the semester. Student accounts with providers may show a balance due until that time.